

**Annual General Meeting
Tuesday 19th March 2019 at 2.00 pm**

This is the formal notice to members of our AGM to be held at Poynton Civic Hall.

Our Constitution, amended at the Annual General Meeting on 20th March 2018, requires that each year we have an AGM on a date determined by the Executive Committee, giving at least 21 days' notice to all members.

The Constitution requires that members should be informed of the business of the meeting, including resolutions to be proposed and information about proposals for the election of Officers and non-Officer members of the Executive Committee to be made at the meeting. The Executive Committee must also present at the AGM the Trustees' Report and annual accounts.

It is particularly important that all members try to attend on this occasion. Your comments are vital in shaping the future of Poynton U3A. Refreshments will be available as usual.

After the AGM has been completed the Mayor, Cllr Sarah-Jane Gilmore and the Town Clerk, Liz Osborn, will attend for a short presentation on developments in Poynton.

Agenda

1. Apologies for absence
2. Minutes of last meeting (enclosed)
3. Matters Arising
4. Proposed Resolutions
5. Election of Officers and Committee Members (see overleaf)
6. Trustees' Report (to be distributed at meeting)
- 7 Group Coordinators' Report (to be distributed at meeting)
8. Annual Accounts (enclosed)
9. Any Other Business

Resolutions

These have been requested widely (General Meetings, website, notice boards and email) for submission to the Secretary by 15th February. No resolutions have been put forward.

Election of Officers and Committee Members

Invitations for nominations to the new Committee have been requested widely. The Constitution requires that there should be a proposer and seconder for each nomination from members who are not themselves members of the committee and that nominations should be in the hands of the Secretary of the U3A 28 days before the AGM – Friday 15th February 2019. The nominations will be reported at the AGM.

There must be at least 6 and not more than 15 members of the Committee including the Officers who are the Chairman, not more than two Vice-Chairmen, Treasurer and Secretary.

The Constitution requires that the Committee should determine the process of voting and the view of the Committee is that -

- there should be only one Vice-Chairman
- if there is only one nomination for an Officer post - that person should be deemed to be appointed; if there is more than one nomination a vote will be held
- if there are not more than 11 nominations for the other Committee Members - all the candidates should be appointed.
- if there are more than 11 nominations – elections will be held.